

Fermilab Source Monitor Responsibilities

1. Source Monitors shall ensure that their name/phone number is posted near source box.
2. Source Monitors shall maintain current Radiological Worker and Radioactive Source Training.
3. Source Monitors shall ensure that a person requesting a source is qualified to use sources. Find a list of qualified persons on ES&H web page (www-esh.fnal.gov). Go to ESH TOOLS, then TRAIN, then REPORTS, then SOURCE TRAINING LIST.
Source Monitors and source users shall ensure that a source monitor will be available to return the source to storage.
4. Source Monitors shall unlock and lock source storage boxes and complete the source access log sheet each time a source is removed and returned to the source storage box.
5. If the source being used **does not** cause a Radiation Area to exist: Source Monitors shall ensure that "Caution, Controlled Area" and "Caution, Radioactive Material" signs are posted at all access points during source use.
6. If the source being used **does** cause a **Radiation Area** to exist: Source Monitors shall ensure that "Caution, Radiation Area" and "Caution, Radioactive Material" signs are posted at all access points during source use.
7. Source Monitors shall not transfer source lock keys to persons who are not source monitors.
8. Source Monitors shall not duplicate source lock keys.
9. Source Monitors shall return source lock keys to the Source Physicist if he/she leaves Fermilab or for any reason, or no longer chooses to be designated as a monitor.
10. Source Monitors shall notify the Source Physicist promptly if a source lock key is lost.