

May 27, 2011

CD Self-Assessment  
Subcommittee Membership and Attendance

This self-assessment focused on laboratory subcommittee representation from the Computing Division. The intent of this assessment was to reveal any areas where the division may have not been represented in a particular field of ES&H.

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Date: May 31, 2011

Approved By: *U. Acute*

Date: 6/1/11

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Self-Assessment  
 Computing Division  
 Subcommittee Membership/Attendance  
 May 2011

<u>Subcommittee</u>	<u>Representation (Y/N)</u>	<u>Attendance (FY11)</u>
FESHCom (Keith Coiley)	Y	7 out of 8
Cryogenic Safety	N	
Electrical Safety (Mark Thomas)	Y	7 out of 7
Emergency Preparedness	N	No minutes posted
Environmental Protection (Amy Pavnica)	Y	6 out of 8
Ergonomics (Amy Pavnica)	Y	3 out of 5
Fire Hazard	N	No minutes posted
Industrial Hygiene (Amy Pavnica)	Y	2 out of 3
Injury/Illness Prevention (Amy Pavnica)	Y	8 out of 12
Mechanical Safety	N	
Radiation Safety (Sue McGimpsey-ES&H)	Y	8 out of 8
Safety Assess. Document Review	N	
Senior Safety Officer (Amy Pavnica)	Y	6 out of 6
Shielding Assessment Review	N	
Subcontractor Safety (Tim Kasza)	Y	1 out of 1
Traffic Safety (Laura Sedlacek)	Y	2 out of 2 (newly appointed)

Fermilab's ES&H Subcommittee minutes were reviewed for fiscal year 2011. The minutes were scanned for a CD Representative, and if there was one for that subcommittee, the minutes were checked for attendance throughout the existing fiscal year.

CD is not represented on either the Emergency Preparedness or Fire Hazard Subcommittees. However, according to the posted minutes on the ES&H Subcommittees page, neither of these subcommittees meet on a formal basis. There are no posted minutes for either of these subcommittees. Information regarding both emergency preparedness and fire safety is transferred in the lab's monthly SSO Meetings.

There is the question as to the necessity of a CD representative on the Mechanical Safety Subcommittee. However, after the Facility Operations Manager and the SSO reviewed the existing minutes, we felt that it was not necessary to recommend a representative because most of the mechanicals are maintained through FESS.