

**Memorandum**

June 16, 2016

**To:** Timothy I. Meyer, COO  
**From:** Martha Michels *mm*  
**Subject:** FESHM 4290: Occupational Medicine

FESHM 4290 has been updated as follows:

- Changed Fermilab Medical Department to Occupational Medical Office
- Added link to EAP on the web page under Medical Office Forms and Info
- 3.0 RESPONSIBILITIES/Supervisors - "Supervisors may be responsible to transport an employee for additional medical care and/or drug and alcohol testing."
- 4.3.3 List of Surveillance programs: removed Snow Removal, added Crane Operator and added Immunizations/BBP for Daycare
- 4.4.2 Return to work reviews - "The OMO will also verify for the HR Specialist if requested, whether documentation has been received that substantiates the occurrence of an illness"

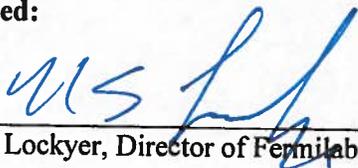
This chapter went out for lab-wide review and all comments were addressed. After Directorate approval, please return this approval page to Jody Federwitz at MS119 for posting on the web.

Encl.

**Recommended for Approval:**

  
\_\_\_\_\_  
Timothy I. Meyer, COO 7/5/16  
Date

**Approved:**

  
\_\_\_\_\_  
Nigel S. Lockyer, Director of Fermilab 7/7/16  
Date