

## Memorandum

April 1, 2011

**To:** Bruce Chrisman  
**From:** Nancy Grossman   
**Subject:** Revised FESHM Chapter 1040.1 – ES&H Self-Assessment Program

FESHM Chapter 1040.1 – ES&H Self-Assessment Program has been updated with the following changes:

Definitions and terms were standardized between each of the FESHM chapters and the CAPA procedure. Particularly Corrective Action, Preventive Action, Root Cause Analysis, ESHTRK became frESHTRK, Causal analysis was replaced with root cause analysis (from our earlier work on the Root Cause Analysis Procedure) and carried forward. Added reference to (1004.1001 Fermilab Corrective & Preventive Action Procedure) and (1004.1002 Fermilab Root Cause Analysis Procedure) if they were not already present in FESHM chapters.

1. Added the 3903 Contractor Assurance Lessons Learned Program under Responsibilities
2. Modified the following: “If an assessment results in finding(s) of severity 1 or 2, a root cause analysis will be conducted. If findings of severity 3 or 4 or other opportunities for improvement are identified, the need for root cause analysis will be determined.” Under Program Description

This chapter went out for Lab-wide review and all comments were addressed. After final approval, please return this approval page to Jody Federwitz at MS119 for posting on the web.

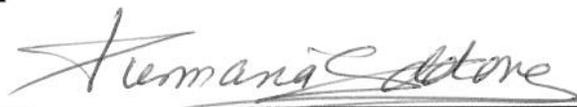
Encl.

### Recommended for Approval:

  
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Bruce Chrisman

4-4-11  
Date

### Approved:

  
\_\_\_\_\_  
Piermaria Oddone

4-7-11  
Date