

## Memorandum

June 22, 2010

**To:** Bruce Chrisman  
**From:** Nancy Grossman *Martha Michels*  
**Subject:** Revised FESHM Chapter 9030

**FESHM Chapter 9030 – Fermilab Aviation Safety Policy** - has gone out for Labwide Review. Changes made to the document are as follows:

- 1) The Definitions section was moved to the end of the chapter.
- 2) Main and subparagraphs were numbered down to three levels for ease of reference during audits and assessments.
- 3) Links were provided for forms and manuals referenced in the chapter.
- 4) The Notifications Table was updated with new names and phone numbers.
- 5) The Aviation Subcontractor Certification letter form required from the CAS provider was rendered obsolete. The DOE spreadsheet from the Office of Aviation Management provides users with names of CAS providers screened and approved by DOE Headquarters.
- 6) The Fermilab Association of Rocketry no longer exists. All references to the FAR were deleted.
- 7) The Reports requirement is clarified regarding the calendar used. A deadline for turning the report to the Fermilab directorate was also entered.
- 8) The flow diagram is updated.

**Recommended for Approval:**



Bruce Chrisman

6/23/10

Date

**Approved:**



Piermaria Oddone

7/6/10

Date