

# LBNF/DUNE PRESCRIPTION SAFETY EYEWEAR

## INSTRUCTIONS/POLICY

When purchasing prescription safety eyewear, the following terms and/or policies apply:

- You must be a Fermilab employee with a current Fermilab I.D. working on the LBNF/DUNE Project
- Your work activities must require you wear safety glasses in accordance with ANSI Z87.1
- Your prescription must be no more than 12 months old
- 1 Pair of prescription safety eyeglasses per 12-month period
  - Exception: if your work activities warrant two different types of glasses (i.e., computer for indoor work and a separate pair if you also work out in the field)
- Allowable Lens Options:
  - Basic, Bi-Focal, Progressive
  - Sunglasses
  - VDT/Computer
  - Polarized
  - TransitionGlass lenses not allowable
- Frame Allowance: The dollar cap when selecting frames is set at \$220
  - Any frame cost exceeding the established cap **must be paid for separately and extracted from your submitted for reimbursement receipt.**
- Allowable Options:
  - Side shields (detachable or permanent)
  - Brow guards
  - Coatings: Anti-Reflection inclusive of Anti-Scratch
- Adherence to Fermilab [FESHM Manual Chapter 4130](#) (PPE)

### **PROVIDER OPTIONS**

**UPON ARRIVAL, YOU MUST STATE THAT YOU ARE OBTAINING "SAFETY" PRESCRIPTION EYEWEAR**

#### **Black Hills Optical**

1830 5<sup>th</sup> Avenue, Belle Fourche, SD 57717

605-892-4411

#### **Redwater Eye Care**

2398 5<sup>th</sup> Avenue, Belle Fourche, SD 57717

605-723-3937

## REIMBURSEMENT PROCEDURE

- Present original invoice to Jodi Campbell
- Upon receipt, Jodi Campbell will complete a Petty Cash Expense Form on your behalf
- Jodi Campbell will obtain approval from your LBNF Division Safety Officer (DSO), Mike Andrews
- Jodi Campbell will forward approved form to Fermilab's Procurement Department
  - Note: these approvals will be handled via the Batavia Office, c/o Mary-Ellyn McCollum
- Address Original Invoice, etc. to Mary-Ellyn McCollum, PO Box 500, MS 123, Batavia, IL 60510