

ESH&Q Frequently Asked Questions: ESH&Q's DocDB

FAQ	Response	Contacts
How do I get access to ESH&Q's Doc DB?	<p>You must have a KCA Certificate to gain access to the ESH&Q Doc DB instance. If you do not have one, or aren't sure, contact the Service Desk.</p> <p>1) Once you have your certificate, go to the ESH&Q website and click on ESH&Q Doc DB Access on the left side panel. You will get the Fermilab ESH&Q Section Database screen with these choices: Public Access, Username/Password Access or Certificate Access.</p> <p>2) Choose "Apply for Access". This generates an automatic e-mail to the administrator. Your request will be processed and you will receive an e-mail stating that you now have access.</p> <p>3) Follow Step 1 above and you will now be able to click on "Certificate Access" and navigate around in Doc DB and all links you encounter to the ESHQ Doc DB will work. The certificate recognition will take place by going to our homepage so you will be able to access all ESH&Q Oracle applications, depending on your permissions - without using a username/password.</p>	Anna Campbell