

Memorandum

July 21, 2010

To: Bruce Chrisman
From: Nancy Grossman 
Subject: Revised FESHM Chapter 3020

FESHM Chapter ³⁰²⁰~~9030~~ – **Incident Investigation and Analysis** – has gone out for Labwide Review. Changes made to the document are as follows:

- 1) Small editorial changes were entered to improve chapter readability.
- 2) Some new definitions were added.
- 3) A requirement is added to investigate a near-miss incident and to formulate corrective and preventive actions as well.
- 4) Section 8 on Lessons Learned was deleted and Section 7 was added to clarify the laboratory's Lessons Learned program.

Recommended for Approval:



Bruce Chrisman

7/21/10

Date

Approved:



Piermaria Oddone

7/28/10

Date