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Date: March 2, 2020
To: Kate Gregory, Chief Operating Officer
From: Amber Kenney
Re: FESHM 2060 – Work Planning and Control

This chapter has been updated as detailed below and sent for lab wide review:

FESHM 2060 – Work Planning and Control

- Rewrite of 2060, incorporating SHAPE into work planning. Identified roles and responsibilities for Authorizing Supervisor, work planner, Point of Contact, and worker. Updated risk matrix and work flow chart. Added additional appendixes.

All comments received during the review period have been addressed by Subject Matter Experts and the updated chapter is ready for approval and release.

The chapter has been sent to you and Lisa Vega electronically. If a paper copy is required, you may either print one out or contact Lisa and she will provide one to you. After Directorate approval, please return this approval page to Kristy Gibson at MS119 for posting.

Recommended for Approval:

Katherine L. Gregory, Chief Operating Officer Date

Approved:

Nigel S. Lockyer, Director of Fermilab Date