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**Date:** February 4, 2019  
**To:** Timothy I. Meyer, Deputy Director for Administration  
**From:** Amber Kenney  
**Re:** FESHM 2060 – Work Planning and Hazard Analysis

This chapter has been updated as detailed below and sent for labwide review:

FESHM 2060 – Work Planning and Hazard Analysis:

- Added clarification on the definition of supervisor when creating an HA.
- Expanded language to simplify HA content.
- Added clarification for emergency situations.

All comments received during the review period have been addressed by Subject Matter Experts and the updated chapter is ready for approval and release.

The chapter has been sent to you and Lisa Vega electronically. If a paper copy is required, you may either print one out or contact Lisa and she will provide one to you. After Directorate approval, please return this approval page to Kristy Gibson at MS 119 for posting.

**Recommended for Approval:**

  
 \_\_\_\_\_ 03/12/2019  
 Timothy I. Meyer, DDA Date

**Approved:**

  
 \_\_\_\_\_ 3/10/19  
 Nigel S. Lockyer, Director of Fermilab Date