

## Cindy Rogers

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**From:** owner-allhands@listserv.fnal.gov on behalf of Fermilab News  
**Sent:** Saturday, March 7, 2020 2:29 PM  
**To:** allhands; all-users  
**Subject:** From Fermilab Director Nigel Lockyer: Coronavirus (COVID-19) update and new travel requirements

Dear colleagues,

Fermilab continues to closely monitor the situation regarding COVID-19 and is updating its requirements. There remain no reported cases at Fermilab, the present incidence in Illinois remains low and there are no reported cases in South Dakota. However, due to the rapidly evolving situation and out of an abundance of caution for the health and safety of our employees and colleagues, the following guidance is effective immediately.

Please send questions to [covid19@fnal.gov](mailto:covid19@fnal.gov) and check Fermilab's website for the latest guidance and information: [fnal.gov/covid19](https://fnal.gov/covid19).

### *Travel restrictions*

- Fermilab is updating its travel restrictions in coordination with the Department of Energy, including to use [U.S. Department of State \(DOS\) Travel Advisory Levels](#). This is a change from prior Fermilab guidance which was based on [U.S. CDC advisory levels](#).
- **International travel. All international travel requires coordination with DOE through the Fermilab Director until further notice, and subject to the following restrictions:**
  - **All non-mission essential international travel is hereby suspended until further notice.**
  - **Mission essential international travel.** Only DOE may approve "mission essential" international travel to countries other than the "Do Not Travel" areas/countries. This will be coordinated by the Director's office.
    - **DOS Travel Advisory Level 4.** No work-related travel is authorized for personnel traveling to areas or countries with a [Department of State \(DOS\) Travel Advisory Level 4](#) where the basis for the DOS advisory is driven by COVID-19 impacts. The list of countries currently includes China and Iran, the Lombardy and Veneto regions of Italy, and Daegu in South Korea.
    - **DOS Travel Advisory Level 3.** No work-related travel is authorized for personnel traveling or connecting to areas or countries with a [DOS Travel Advisory Level 3](#) where the basis for the DOS advisory is driven by COVID-19 impacts without the prior approval of Heads of Departmental Elements. The list of level 3 countries for COVID-19 purposes currently includes South Korea and Italy (portions of these countries are designated as Level 4, as noted above). Employees should monitor DOS Travel Advisories for changes.
- **Return (work or personal travel) from any DOS Travel Advisory Level 4 country driven by COVID-19 impacts: Any employees or users who have returned from or transitioned through a DOS Travel Advisory Level 4 country driven by COVID-19 impacts in the last 14 days may not come to Fermilab (Illinois and South Dakota).** Please work from home for 14 days from the time of your return to the U.S. Please contact your supervisor to discuss telework arrangements; further guidance will be provided on time charging. If you develop symptoms, call your doctor for medical advice and notify your supervisor.
- **International visitors:** Visitors who have traveled **in the last 14 days** from or through a foreign country at a [DOS Travel Advisory Level 3 or 4 country](#) driven by COVID-19 impacts must reschedule their visits until a later date or connect remotely. These countries currently include China, Iran, South Korea and Italy.
- **Domestic travel:** At this time, domestic travel within the United States is not prohibited. However, Divisions/Sections should begin reducing non-essential domestic travel, as appropriate. Further guidance will be

provided as needed. As always, no one is *required* to travel anywhere. Travelers should consider their personal health situation, risk of exposure, travel network delays and potential quarantine.

*Hosting individuals, conferences and large meetings*

- **The above restrictions on people who have come from or transited through any DOS Travel Advisory Level 3 or 4 country driven by COVID-19 impacts applies to all visitors.** Hosts of visitors are responsible for communicating these requirements to visitors.
- **Hosting conferences and large meetings (international and domestic):** Fermilab is reviewing all Fermilab-hosted events, workshops and conferences currently planned for the next 60 days where there are more than 30 people traveling from more than one location. Any decision to cancel a conference or event with external participants must be approved by DOE through the Directorate. Please contact [covid19@fnal.gov](mailto:covid19@fnal.gov).

Please remember everyday actions to prevent the spread of germs, cleaning work locations and staying healthy. Please refer to [fnal.gov/covid19](https://fnal.gov/covid19).

Thank you for your cooperation and understanding. If you have any questions, please submit them to [covid19@fnal.gov](mailto:covid19@fnal.gov).

Nigel