

## Cindy Rogers

---

**From:** owner-allhands@listserv.fnal.gov on behalf of Fermilab News <news@fnal.gov>  
**Sent:** Monday, March 16, 2020 8:54 AM  
**To:** all-users; allhands  
**Subject:** From Nigel Lockyer: Fermilab site in Batavia will be closed to the general public. The lab remains open.

Dear Colleagues,

As a precautionary measure related to COVID-19, the entire Fermilab site in Batavia will be closed to the general public effective Tuesday, March 17. This includes all tours, events, activities, classes and buildings, as well as access to the walking/bicycling paths. All public events and tours are cancelled or postponed through the end of April.

In addition, Fermilab will be closing its daycare until further notice; the last day of daycare service will be Monday, March 16. Additional information on the current daycare closure is being communicated directly to affected parents. We will let parents know in as much in advance as possible when we will be re-opening.

The Fermilab cafeteria and Frontier Pub will also begin serving food for take-out only beginning on Tuesday, March 17.

**Fermilab remains open to employees, users, village residents, authorized suppliers and subcontractors;** however, we continue to encourage employees to telework if they have a telework agreement in place, their duties do not require an on-site presence and they have the approval of their supervisors. Please connect with your supervisor first to confirm your status.

**To access the site, individuals will need a Fermilab badge or to be an approved supplier or subcontractor.** For other access requests, please call security at x3414. For questions regarding access by suppliers and subcontractors, please contact [supplier@fnal.gov](mailto:supplier@fnal.gov).

If you develop symptoms, call your doctor for medical advice. We also strongly encourage you to notify your supervisor and self-quarantine in consideration of your health and that of others. Additional communications are being sent to Village residents regarding Fermilab's precautions and guidance relating to the Village.

We understand that this is a challenging time. If you have questions or concerns, please speak with your supervisor or you may contact any of the following channels:

- email the COVID-19 question box: [covid19@fnal.gov](mailto:covid19@fnal.gov)
- contact your HR partner: <https://hr.fnal.gov/contact/hr-partners/>
- enter a concern via Service Now: <https://fermi.service-now.com/wp/>
- send an email to [askhr@fnal.gov](mailto:askhr@fnal.gov)
- send an anonymous email to the Chief Safety Officer: <https://eshq.fnal.gov/atwork/anonymous-feedback/>
- contact the Employee/Member Assistance Program: [www.ers-eap.com](http://www.ers-eap.com) or 800-292-2780
- send a concern/question to the Employee Advisory Group [eag-all@fnal.gov](mailto:eag-all@fnal.gov)
- contact the Fermilab Action Line (1-630-840-4000) to report fraud, waste or abuse

We continue to work on additional guidance regarding timekeeping and will post this information on [www.fnal.gov/covid19](http://www.fnal.gov/covid19) and distribute it through managers when available.

We will continue to keep you informed as the situation evolves. Please regularly check [www.fnal.gov/covid19](http://www.fnal.gov/covid19) for updates.

Nigel

