

# Memorandum

**Date:** 02 April 2020  
**To:** ES&H Document Database  
**From:** Michael Vincent  
**Re:** Obtaining a Temporary Dosimetry Badge

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**Message:****Obtaining a Temporary Dosimetry Badge**

In general, temporary dosimetry badges are issued by the Communications Center on the ground floor of Wilson Hall, between the east and west elevators. On occasion, temporary badges may be issued by a Radiological Safety Officer (RSO) or another authorized issuer.

If you require a temporary dosimetry badge, you should request one at the Communications Center. However, you will only be able to obtain one if your Radiological Worker training (including the Practical Factors class) is current, or if you have a waiver signed by an RSO. You may need to discuss these training requirements with your manager or laboratory contact.

At times, it may be necessary to request a temporary badge shortly after completing the required training courses. If this is the case, please talk to the Radiological Worker Practical Factors instructor or an RSO to get a signed approval card, which you can present at the Comm Center when you request the dosimetry badge.

Individuals who need a temporary dosimeter but who will be continuously escorted in radiological areas (and who thus would require a waiver for the training) should contact an RSO.

Dosimetry badges are issued for an entire quarter. **It is your responsibility to ensure that your badge is turned in** before you leave the site or at the end of the quarter, whichever comes first. Badges can be mailed to the Dosimetry Program Office (MS 119) or put in the drop box across from the credit union on the ground floor of Wilson Hall.

Note that temporary badges are intended for use by those individuals not currently on permanent badge service. The use of temporary badges by individuals on permanent badge service is highly discouraged. Individuals requiring dosimetry service for more than six months are encouraged to apply for permanent badge service.

Questions or comments may be directed to [dosimetry@fnal.gov](mailto:dosimetry@fnal.gov) or x3692.